

Front Office/ Customer Service/ Community Care Exec.
 SOS HR Solutions - Kuwait

You will be responsible for ensuring security and confidentiality of the business plan, trading secrets, data, information contents, source codes and processes being handled by self and team, as applicable.

Apply Now [JB3575990](#)

Safety Supervisor
 I4 India
 Kuwait

You will be responsible for monitoring work permit system, checking work in progress and working permits to ensure proper filling up and closing of permits, as well as, undertaking regular inspections of site, plant and machinery.

Apply Now [JB3575983](#)

Clinical Informatics Specialist
 Dar Al-Shifa Hospital
 Kuwait

You will be responsible for developing or delivering training programs for health information technology, creating operating manuals as needed, as well as, developing or implementing policies or practices to ensure the privacy, confidentiality or security of patients information.

Apply Now [JB3575962](#)

Recruitment Officer
 Alia International Hospital
 Kuwait

You will be responsible for analyzing the performance of recruitment agencies, the cost per hire, time to hire and recommends changes and improvements, as well as, investigating opportunities for the introduction of new recruitment vendors, monitors expenditures per vendor and the job vacancy.

Apply Now [JB3575935](#)

Office Coordinator
 TKS Technology
 Kuwait

You will be responsible for monitoring office expenditures and handling all office contracts (rent, service etc.), performing basic bookkeeping activities and updating the accounting system, and dealing with customer complaints or issues.

Apply Now [JB3575285](#)

Fishing Supervisor
 Weatherford
 Kuwait

You will be responsible for supervising in the fishing tool services at a well site for the correction of a downhole problem, as well as, preparing and checking tools for planned jobs before tools are dispatched to location.

Apply Now [JB50151210](#)

Accountant
 Apollo Hair Systems
 Kuwait

You will be responsible for monitoring and reconciling the Vendor's account (locally & overseas) and ensuring payments are up to date, processing payment transfer request or checking payment request, preparing & reviewing receivable ageing report and following up on collections regularly.

Apply Now [JB3574144](#)

B2B Sales - Almonawer Intl. for Gen. Trading and Contracting
 Kuwait

You will be responsible for prospecting for new clients via telephone, networking, trade shows, and more, engaging prospects by identifying their needs, presenting solutions, and building trust, and generating business to set sales goals to ensure quotas are met.

Apply Now [JB3575576](#)

Accountant
 Mahmood Saeed Collective Co. - KSA

You will be responsible for preparing, examining, and analyzing accounting records, financial statements, and other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.

Apply Now [JB3575974](#)

Human Resources Manager
 Aba International
 KSA

You will be responsible for ensuring that all the data required by the CHD' Administrative and Human Resources Planning are completed per request and as policies, as well as, following up training need assessment with all employees in the department, and ensuring having the needed approvals for the yearly plan.

Apply Now [JB3575694](#)

Sr. Field Engineer II
 Raytheon Company
 KSA

You will be responsible for evaluating, assessing and providing training to RSAF personnel for the JSOW AGM-C (Block III) configuration, troubleshooting and identifying faults using the Common Munitions BIT Reprogramming Equipment (CMBRE).

Apply Now [JB50151260](#)

Business Development Manager - Spectrum Talent Management - KSA

You will be responsible for reviewing enquiries, requirements, etc. from customers and together with the technical team design and propose suitable solutions, preparing proposals, negotiating prices and other terms & conditions with the customers and secure orders.

Apply Now [JB3575835](#)

Admin Officer
 Brilliant Minds Centre
 UAE

You will be responsible for closing liaison with and supporting of Director of Studies to ensure delivery of high quality service, as well as, general management and supervision of the use of center responsibility for Health & Safety of all students, staff and visitors.

Apply Now [JB3575882](#)

Architect
 Design Duo
 UAE

You will be responsible for preparing and development of conceptual design, preparing and developing architectural detailing and specification design, and coordinating with other departments regarding to design.

Apply Now [JB3575839](#)

Business Dev. / Marketing Mgr. (Arabic Speaking) - La Maison Interiors LLC - UAE

You will be responsible for researching, building relationships and facilitating the growth of the business according to the objectives of company's business plan, meeting potential clients by growing, maintaining, and leveraging your network and turn this into increases business.

Apply Now [JB3575951](#)

Sea Freight Coordinator
 Al Futtaim
 UAE

You will be responsible for updating milestone on a daily basis in EDI Cargo wise for each and every job and scanning of all documents such as POD (proof of delivery), as well as, creating and updating the SLA for the customers being handled and sending it to the Team Leader / Air Freight Manager for review.

Apply Now [JB50150420](#)

Mobile Application Developer
 Dataline
 Qatar

You will be responsible for understanding client requirements and how they translate in application features, collaborating with a team of IT professionals to set specifications for new applications, and designing creative prototypes according to specifications.

Apply Now [JB3575943](#)

HR Business Partner
 QNB
 Qatar

You will be responsible for assisting in the implementation of HR strategies for attracting, developing, motivating and retaining deserving employees as set by the GM/AGM of Group Human Capital.

Apply Now [JB3575827](#)

Planning Manager
 Generic Engineering Technology - Qatar

You will be responsible for providing estimates of project costs and durations at all stages of the architect's methodology of work, from conceptual design to construction documents, and contributing to value engineering and constructability reviews.

Apply Now [JB3576020](#)

Business Development / Sales Manager
 Styro Qatar - Qatar

You will be responsible for developing business plan and sales strategy for the market that ensures attainment of company sales goals and profitability, and bringing in new business opportunities.

Apply Now [JB3574017](#)