

Social Media Officer
 TechBox Group
 Kuwait

You will be responsible for building and executing social media strategies through competitive research, platform determination, benchmarking, messaging and audience identification; generating, editing, publishing and sharing daily content (original text, images, video or HTML) that build meaningful connections and encourage the community members to take action, etc.

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Digital Marketing Manager
 Hassans Optician
 Kuwait

You will be responsible for providing accurate reports and analysis to clients and company management to demonstrate effective return on investment (ROI), researching new online media opportunities that may benefit the business including mobile, social media, relevant blogs, etc.

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Account Manager
 Ajar Online
 Kuwait

You will be responsible for identifying and selling potential customers, and maintaining good relationships with existing clients, planning and achieving monthly sales objectives, proactively seeking new sales using prospects by creating leads, follow-ups, referrals and other available methods, etc.

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Sales Engineer
 NVC Lighting
 Kuwait

You will be responsible for going outdoors to promote our brand, meeting with owners, consultants or contractors to propose our integrated lighting solutions and sell our products and services. You should have good knowledge about lighting technology, especially LED, be familiar with lighting products and understand basic electrical technology, etc.

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Recruitment Assistant
 Alghanim Industries
 Kuwait

You will be responsible for working closely with the Recruitment Team to ensure that the vacancies in the assigned divisions are filled in a timely and efficient manner. You will also be responsible for providing HR administration support in the following divisions: Retail & Distribution.

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Key Account Manager
 Andalus Trading Company
 Kuwait

You will be responsible for sales / revenue growth in key accounts, building and maintaining strong relationships with the clients, increasing market share in the accounts and improving market penetration, managing specific accounts and the overall portfolio that includes budgeted sales volumes, prices and profit margin while meeting account service expectations, etc.

Apply Now [JB3635030](#)

Executive Secretary
 Kuwaiti Danish Dairy Company
 Kuwait

You will be responsible for performing all administrative duties, follow ups, scheduling and organization of the office and for the Department Head efficiently, handling all written / verbal correspondences on behalf of the department, handling the filing activity of the department, archiving documents, scheduling appointments and interviews, etc.

Apply Now [JB3055679](#)

Manager - Audit and Compliance
 Kuwaiti Danish Dairy Company
 Kuwait

You will be responsible for managing planning, executing and reporting on operational, financial, regulatory and compliance related audits / reviews; examining and evaluating the adequacy, effectiveness and efficiency of the organization's internal control systems and procedures, recommending corrective actions to improve operations, enhancing internal controls and reducing costs, etc.

Apply Now [JB3688048](#)

Project Planning Engineer
 Binzagr Factory for Insulation
 Materials Ltd. - KSA

You will be responsible for coordinating with the Project Manager and the client to prepare detailed, day-to-day planning and scheduling of scaffolding and insulation project execution, preparing the Bill Of Material (BOM) based on the drawing provided by the client, maintaining updates of work progress, providing reports to the client and BFIM management, etc.

Apply Now [JB3689296](#)

Investment Expert
 Retaj Tech Inc.
 KSA

You will be responsible for developing an understanding of the required policy and incentives to attract high-caliber investors to the country in each industry, advising Private Sector and Local Content Development analysts on key policies and incentive requirements for business plans to succeed, guiding Knowledge Center Teams with clear research targets, etc.

Apply Now [JB3689329](#)

JIC - Lecturer in Maths (Saudi Only) - Royal Commission for Jubail and Yanbu - KSA

You will be responsible for teaching math courses, working with the team and curriculum development. You may also have to be involved in some committees as part of continuous improvement of the college programs. You must have a degree in Pure / Applied Mathematics (both BS and MS).

Apply Now [JB3689649](#)

Warehouse Supervisor
 Al Nahdi Medical Co.
 KSA

You will be responsible for supervising the warehouse operations on a daily basis (receiving, replenishment, picking, etc.) and ensuring the proper maintenance of inventory as well as controlling damage and product expiry, controlling and tracking the warehouse's budget by reviewing expenditure reports in order to ensure that expenses are within the limits of the approved budget, etc.

Apply Now [JB3689672](#)

Human Resources Manager
 Piermont Search
 UAE

You will be responsible for the running of numerous HR projects, working as a true HR business partner, covering the MENA region, therefore candidates who speak Arabic will be highly desirable. The role will manage a team of HR executives, recruiters and administrators, thus previous management experience is essential.

Apply Now [JB3689720](#)

Finance Manager
 Apple Search & Selection
 UAE

You will be responsible for ensuring the collation, analysis and consistent provision of timely and accurate financial data in order to interpret financial information and present it in a relevant format thereby allowing end-users to make operational and strategic decisions in the best interests of the company.

Apply Now [JB3689815](#)

Legal Counsel
 Huxley Banking & Financial
 Services - UAE

You will be responsible for working closely with the investment team, functioning as a partner to the organization, providing specific expertise in corporate transactions and coordinate external legal support for the organization, providing advice and assistance on a broad range of legal matters including supporting the Private Equity and Asset Management Team, etc.

Apply Now [JB3689839](#)

Research Analyst
 GEMS Education
 UAE

You will be responsible for identifying information sources, assembling data, performing analysis, structuring hypothesis and developing presentations. Training will be provided to you in key business concepts and analytical methods, upon joining the company.

Apply Now [JB3688577](#)

Head of Maintenance and Services - Qatar District Cooling Company - Qatar

You will be responsible for planning and managing the maintenance activities related to plants, ETSS and PDNs, including control systems, instrumentation and general equipment maintenance in order to achieve the desired reliability levels and ensure smooth and efficient operations.

Apply Now [JB3689922](#)

Software Engineer
 Qatar Airways
 Qatar

You will be responsible for designing and developing backend using Oracle PL / SQL technology. You will be involved in various phases of a project's life cycle including requirements analysis, development, testing, quality assurance and support. You must assist the team in any production issues reported for problem analysis and resolve them in a timely manner.

Apply Now [JB3689959](#)

Draftsman
 Curtain Palace & Dreams
 Decoration W.L.L. - Qatar

You will be responsible for developing full workshop drawings for interior fit out projects including joinery tiling marble and other items. You will also be responsible for developing solutions for issues on-site to address discrepancies with design drawings, reviewing information for completeness and accuracy and checking plans, etc.

Apply Now [JB3689288](#)

Senior Electrical Engineer
 Al Futtaim Group
 Qatar

You will be responsible for monitoring the efficient execution of the electrical component of an assigned project by leading and managing a group of foremen and electrical technicians, supervising electrical jobs based on shop drawings and specifications, preparing weekly & monthly progress reports and assessing them against the project schedule, ensuring the availability of adequate quantity of electrical material, etc.

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